



*Castle House
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Wednesday, 24 March 2021

**Chairman: Councillor D Lloyd
Vice-Chairman: Councillor K Girling**

Members of the Committee:

**Councillor R Jackson
Councillor P Peacock
Councillor T Wendels
Councillor R White**

Substitute Members:

**Councillor R Blaney
Councillor N Mison
Councillor N Mitchell**

MEETING: Policy & Finance Committee

DATE: Thursday, 1 April 2021 at 6.00 pm

VENUE: Broadcast from Castle House, Great North Road, Newark, Notts NG24 1BY

You are hereby requested to attend the above Meeting for the purpose of transacting the business on the Agenda as overleaf.

Attendance at this meeting and public access will be by remote means due to the Covid-19 Pandemic. Further details to enable remote access will be forwarded to all parties prior to the commencement of the meeting.

If you have any queries please contact Nigel Hill on nigel.hill@newark-sherwooddc.gov.uk.

AGENDA

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Remote Meeting Details

This meeting will be held in a remote manner in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The meeting will be live streamed on the Council's social media platforms to enable access for the Press and Public.

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16. Exclusion of the Press and Public

To consider resolving that, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

- | | | |
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NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Policy & Finance Committee** broadcast from the Civic Suite, Castle House, Great North Road, Newark, Notts NG24 1BY on Monday, 22 February 2021 at 6.00 pm.

PRESENT: Councillor D Lloyd (Chairman)
Councillor K Girling (Vice-Chairman)

Councillor R Jackson, Councillor P Peacock and Councillor R White

APOLOGIES FOR Councillor T Wendels
ABSENCE:

The meeting was held remotely, in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

197 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS AND AS TO THE PARTY WHIP

There were no declarations of interest.

198 DECLARATIONS OF INTENTION TO RECORD THE MEETING

The Chairman advised that the proceedings were being audio recorded and live streamed by the Council.

199 MINUTES OF THE MEETING HELD ON 21 JANUARY 2021

The minutes from the meeting held on 21 January 2021 were agreed as a correct record and signed by the Chairman.

200 CHAIRMAN'S REPORT

The Chairman presented his report beginning with details of actions taken by the Council with regard to the deadline for applying for the EU Settlement scheme before the 30 June. EU residents living and working in the UK were required to apply under the scheme, which was free, to ensure that they could remain in the UK. He advised that the Council intended to undertake targeted advertising and direct mail information to those EU citizens on the Electoral Register.

The Chairman also reported that the rate of Covid-19 cases within Newark and Sherwood was slightly higher in people of working age than it was across the rest of the County. He added that the Council were working hard to address this and referred to the walk in test centre which was now operational at the Newark Sports and Fitness Centre, and the continuing good rates of uptake of the vaccine within the District.

201 FORWARD PLAN OF POLICY & FINANCE ITEMS

The Committee noted the Forward Plan items to be considered by the Committee over the next 12 months.

202 PAY POLICY STATEMENT 2021/22

The Director – Governance & Organisational Development presented a report which sought to review the content of the Pay Policy Statement for 2021/22 and subject to any necessary revisions to recommend the Statement to the Council for approval.

In accordance with Section 38 (1) of the Localism Act 2011, Newark and Sherwood District Council were required to produce a Pay Policy Statement for 2012/13 and for each financial year thereafter.

The Pay Policy Statement must set out the authority's policies for the financial year relating to:

- the remuneration of the authority's lowest-paid employees (together with a definition of "lowest-paid employees") and the reasons for adopting that definition;
- the relationship between remuneration of Chief Officers and that of other officers (pay multiples); and
- the remuneration of Chief Officers.

The minimal changes that had been made to the Policy for this year were highlighted in the report. These changes included the addition of an Assistant Director Post and changes to reflect the transfer of housing services back into the Council. In respect of the pay claim for 2021/22, the Director – Governance & Organisational Development reported that the employers side were to consider the trade unions request following the elections to be held in May 2021.

AGREED (unanimously) that the Pay Policy Statement 2021/22 be recommended for approval by Full Council at their meeting to be held on 9 March 2021.

Reason for Decision

To ensure compliance with Section 38 (1) of the Localism Act 2011.

203 YORKE DRIVE REGENERATION UPDATE

The Growth and Regeneration Lead Officer presented a report detailing the implications of the Council failing to secure Affordable Homes Programme grant funding from Homes England following confirmation that they were unable to support the project. The Business Manager - Financial Services confirmed that monies had been allocated for the project and included in the Capital Programme on the basis of receiving no grant funding, and the Council were also seeking alternative sources of funding for the Regeneration Project. A revised Business Plan for the project would be brought to the Policy and Finance Committee in November 2021.

Members were agreed that the announcement from Homes England was extremely disappointing, especially given the amount of work by Officers and within the local community. The Committee also considered the impact of the loss of this grant funding on the Council's 30 Year HRA Business Plan. It was noted that further modelling following the removing of this grant funding, had shown that the current HRA Capital Programme, including the future years of the development programme, remained affordable within the overall HRA Business Plan.

AGREED (unanimously) that the progression of the Yorke Drive Project, within the existing financial approvals and cost envelope, as agreed by the Policy and Finance Committee on 2 April 2020, without the inclusion of grant funding, be approved.

Reason for Decision

To ensure delivery of the Yorke Drive Regeneration Project

204 2021/22 PROPOSED GENERAL FUND REVENUE BUDGET

The Business Manager – Financial Services presented a report which enabled Members to consider spending proposals and recommendations to the Council for the budget in 2021/2022. The budget proposals had been formulated in accordance with the framework set out in the Council's Constitution, and built on the draft budget reports which were presented to each functional committee in January 2021. The revenue budget had been prepared in accordance with the Council's budget setting strategy which had been approved by the Policy & Finance Committee on 25 June 2020.

The Local Government Finance Settlement provided key figures for Government Grant that formed part of the Council's budget. The provisional settlement was announced on 17 December 2020 with the final settlement yet to be announced.

The Business Manager – Financial Services reported that the assumed Council Tax increase within the proposed revenue budget was an increase in the Band D equivalent of 1.94%. The Committee also noted the current uncertainties around the retention of Business Rates for 2021/22.

AGREED (unanimously) that the Committee recommends to Full Council at its meeting on 9 March 2021, that:

i. the following amounts be now calculated by the Council for the 2021/22 financial year, in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended by the Localism Act 2011:

1. £47,936,380 being the aggregate of the amounts which the Council estimates for items set out in Section 31A(2)(a) to (f) of the Act (the District Council's gross expenditure for 2021/22);

2. £32,055,440 being the aggregate of the amounts which the council estimates for the items set out in Section

31A(3)(a) to (d) of the Act (the District Council's gross income for 2021/22); and

3. £15,880,940 being the amount by which the aggregate at (b)(i) above exceeds the aggregate at (b)(ii) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Net Budget Requirement for the year;

ii. the figures shown as i.1. and i.3. above to be increased only by the amount of Parish Precepts for 2021/22;

iii. the budget amounts included in the report be the Council's budget for 2021/22; and

iv. the fees and charges shown in Appendices C to W be implemented with effect from 1 April 2021.

Reason for Decision

To enable the Policy & Finance Committee to make recommendations to Full Council of the amounts to be calculated in accordance with Sections 31 to 36 of the Local Government Finance Act 1992, as amended by the Localism Act 2011, for the purposes of setting Council Tax levels for the 2021/22 financial year.

205 2021/22 TO 2024/25 MEDIUM TERM FINANCIAL PLAN

The Business Manager – Financial Services presented a report concerning the Medium Term Financial Plan (MTFP) for 2021/22-2024/25. A copy of the MTFP was attached as an appendix to the report.

The MTFP provided members and officers with a clear financial framework for delivering the Council's Community Plan objectives over the next four financial years and maintaining the Council's MTFP was an essential pre-requisite to the annual budget setting process for future years. The MTFP demonstrated that the Council was able to set a balanced budget for 2021/22, whilst being able to contribute to reserves in order to mitigate future anticipated shortfalls in funding.

AGREED (unanimously) that the 2021/22 to 2024/25 Medium Term Financial Plan be recommended for approval by the Full Council at their meeting to be held on 9 March 2021.

Reason for Decision

To provide a framework to support the Council's future spending plans.

206 CAPITAL PROGRAMME 2021/22 TO 2024/25

The Business Manager – Financial Services presented a report which detailed the available capital resources, the Council's existing committed Programme and the priority schemes identified. In accordance with Financial Regulations the Policy & Finance Committee was required to consider the Capital Programme and recommend

to Council the final Programme on 9 March 2021.

In respect of the general fund capital expenditure the Council intended to spend £59.639m from 2021/22 to 2024/25 on the schemes as set out in Appendix A to the report. In respect of the Housing Revenue Account expenditure the Council intended to spend £56.895m from 2021/22 to 2024/25. This was made up of £21.839m on existing property investment and £35.056m on Affordable Housing. The HRA property investment and development programme were set out in Appendix B to the report.

AGREED (with 4 votes for and 1 abstention) that the General Fund schemes set out at Appendix A to the report, and the Housing Services Scheme set out at Appendix B to the report be recommended to Full Council on 9 March 2021 as committed expenditure in the Capital Programmes for 2021/22 to 2024/25.

Reason for Decision

To enable the Capital Programme to be considered by the Policy & Finance Committee in accordance with Financial Regulation 6.2.3 prior to its submission to Council.

Meeting closed at 7.18 pm.

Chairman

Forward Plan of Policy & Finance Committee Decisions from 1 May 2021 to 30 April 2022

This document records some of the items that will be submitted to the Policy & Finance Committee over the course of the next twelve months.

These committee meetings are open to the press and public.

Agenda papers for Policy & Finance Committee meetings are published on the Council's website 5 days before the meeting <https://democracy.newark-sherwooddc.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>. Any items marked confidential or exempt will not be available for public inspection.

Meeting Date	Subject for Decision and Brief Description	Contact Officer Details
24.06.21	Council Digital Strategy	dave.richardson@newark-sherwooddc.gov.uk
24.06.21	Armed Forces Covenant Update	will.marshall@newark-sherwooddc.gov.uk megan.zemontas-mills@newark-sherwooddc.gov.uk
24.06.21	Stodman Street, Next Steps (Exempt)	neil.cuttell@newark-sherwooddc.gov.uk
24.06.21	London Road Car Park Extension Options Appraisal (Exempt)	matt.lamb@newark-sherwooddc.gov.uk
24.06.21	Commissioning External Partners - Service Level Agreements	andy.hardy@newark-sherwooddc.gov.uk
23.09.21	Climate Emergency update	Briony.ashton@newark-sherwooddc.gov.uk
23.09.21	Community Plan Performance Report Q1	natalie.cook@newark-sherwooddc.gov.uk
23.09.21	General Fund, HRA and Capital forecast outturn report at p3	nick.wilson@newark-sherwooddc.gov.uk
23.09.21	Council Digital Strategy Update Report	dave.richardson@newark-sherwooddc.gov.uk
25.11.21	HRA Business Plan	suzanne.shead@newark-sherwooddc.gov.uk nick.wilson@newark-sherwooddc.gov.uk
25.11.21	Community Plan Performance Report Q2	natalie.cook@newark-sherwooddc.gov.uk
27.01.22	Community Plan Performance Report Q3	natalie.cook@newark-sherwooddc.gov.uk

POLICY & FINANCE COMMITTEE

1 APRIL 2021

POTENTIAL ROUTEMAP TO THE ELECTRIFICATION OF THE NSDC FLEET

1.0 Purpose of Report

- 1.1 To inform Members of a provisional roadmap, milestones and strategy towards the electrification of the NSDC fleet. To increase understanding of the operational and political complexities this shift will bring in terms of short, medium and long term plans and to alert the Council to the additional capital expenditure that any such programme will require.
- 1.2 This report was recommended for approval by the Leisure & Environment Committee at their meeting held on 16 March 2021.

2.0 Background Information

- 2.1 Members will be aware that currently all of the Council's vehicle fleet is powered by I.C diesel engines and the current capital programme is based on a "like for like" replacement of all vehicles reaching termination date. The programme has been built up over years with an eye to Central Government's original mandate of introducing a ban on the sale in the UK of I.C vehicles in the car and small van category from 2040. Colleagues will also now be aware that this target has recently been brought forward to 2030 under the Prime Minister's plans for a green recovery from Covid 19 and this has therefore changed the playing field. The Council will need to decide if it wants to go into 2030 with a good number of fleet vehicles under the ULEV banner or to bring them on stream post the Government's "go live" date.
- 2.2 Currently the Asset Replacement Programme shows 42 vehicles that could be made ULEV (Ultra Low Emission Vehicles) with a replacement date of 25/26 & 26/27. With the current policy on vehicle life span that would mean that it will be possible and legal to replace with I.C diesel versions and operate them until 2033/34/35. However, that may not be an acceptable political decision as we would, in essence, leapfrog the new directive. Members will also be aware of the Council's Carbon Reduction Strategy and Action Plan which commits the Council to being net neutral by 2035 and identifies the Council's fleet as one of the its main sources of emissions.
- 2.3 The Business Manager - Environmental Services has been working on the options for many months now. Recently we received a completed external consultants' report on the two aspects of fleet carbon reduction. The reports touch on many types of carbon reduction methods but currently the main solution relies on electrification. The two aspects are: vehicle replacement and suitability; and depot infrastructure.
- 2.4 **Vehicles** - The reports show that although it is possible to replace all vehicles (of any weight) with a ULEV substitutes, there are many difficulties to overcome and much of the high fuel use vehicles, such as refuse freighters, are extremely expensive and risky to do currently.
Depot Infrastructure - The reports show that although small scale trials can be carried out, any larger conversion numbers will require a much bigger electrical headroom than that which currently exists.

2.5 A number of decisions will need to be taken to allow NSDC to plan for the future. At this point in time the ULEV technology to support car and small van use is well established and available, albeit a more expensive capital investment. Our investigations have revealed that all of our small vans are suitable for replacement by BEV variants however even though large vans and rigid trucks are operationally suitable, the technology is still in its infancy and the current high purchase cost means that they are uncompetitive economically. In addition, the utilisation of any electric vehicles in the housing section (32 in number, mainly large vans) would require in depth work into how the front line operations work and a possible alteration of terms and conditions for staff.

2.6 It is clear that to enable plans to progress, much work is required. A project group comprising colleagues from environmental services, housing, assets and finance are now starting to meet to plan the most effective, efficient and economical way for the Council to transition towards the electrification of the fleet and the wider development of the depot. There will be a major impact from the Climate Change Agenda and any targets already agreed in policy will need to be met. Furthermore, aspirations contained within the National Waste and Resources Strategy may commit the Council to the kerbside collection of more waste streams which will have further ramifications in terms of the development of the depot and its capacity.

Some of the questions the project group are considering include:

1. At what stage does the council want to phase in the purchase of ULEV models, given technology development, infrastructure, costs, procurement cycles and the 2030 government date?
2. How will staff contracts, terms and conditions be dealt with and a time frame for consultation with wholesale transition of large vans?
3. Which vehicles will come in scope and when – early pilots to enable learning, medium term transition of all small and large vans, longer term move around refuse collection vehicles?
4. Is the current depot big enough given the possible government mandate to collect new waste streams from the kerbside, charging infrastructure requirements and the possible storage of housing vehicles?
5. What shape will our dealings with Western Power re electrical headroom take and what does their route map look like given the Government's 2030 timescale?
6. How will all of this be financed – NSDC, new government funding, competitive grants for which the Council may need shovel-ready schemes?
7. What actions do we take with vehicles that cannot easily be operated as ULEV – i.e., refuse collection vehicles and transitioning them last in the NSDC route map?

2.7 As members will see from the above, the subject is extremely complex and indicative costs cannot be estimated with great certainty at this time, particularly so in relation to government contributions or otherwise, technology developments the impact of any new obligations arising from the National Waste and Resources Strategy (due 2023). However, to give colleagues a feel for current prices, the consultants' report identified 13 vehicles which were currently suitable for moving onto ULEV. The estimated cost for suitable charging points was £110,000 plus additional ground works.

- 2.8 Similarly, the table below shows the comparison between current diesel vehicles and their electric alternatives.

Vehicle Type	Diesel £	Electric £	Grant Estimate £
Caged tipper	29,000	78,000	Up to 18,000
Small van	12,000	29,000	up to 6,700
Large Panel	27,000 – 30,000	50,000 – 55,000	unknown
Large Mechanical Sweeper	139,000	290,000	unknown
26,000kg refuse Freighter	180,000	500,000	unknown

Obviously the above prices are purchase costs and there is a pay off as far as fuel consumption is concerned which obviously has an impact on the Total Cost of Ownership. These paybacks are discussed in the reports but at this time it is impossible to estimate cost of operation until decisions on which, how and when are made. Obviously, this cost will ultimately be driven by usage and energy costs.

- 2.9 The aspects that need to be considered are numerous, but a few are:

Vehicle type suitability

Electric vehicle range

Carrying capacity reductions

Other options such as bio diesel / bio LPG / BEV / CNG etc.

Bio diesel practicality due to warranty terms and conditions.

However the report does summarise the TCO and emissions savings and identifies that ULEV small vans are currently the only technology replacement that leads to a direct total cost of ownership saving, with associated benefits in terms of Co2 emissions.

- 2.10 What this means in terms of next steps, is that the proposed NSDC approach will be to start small with some pilots of electric small vans for the Council's Community Protection Officers. This will also allow utilisation of the already fitted charging points at Castle House. This will allow a real world long term test, with the associated TCO calculations, whilst also allowing the vehicles to be seen around the district as a positive first step in the route map the Council wishes to take. The cost of these vehicles will be more expensive than their diesel alternatives, but the experience will enable the Council to learn from operating, charging and maintaining the vehicles in a relatively cost effective way.
- 2.11 Conversations with Western Power revealed that the Company is currently tied into 8 year regulatory periods with the next break due in 2023. At the current time, the Company is prevented from planning ahead of need but given that 2030 will also be on its radar as well as the regulators, this may well be subject to change and may therefore increase power capacity to Brunel Drive which would facilitate a more extensive move to electric vehicles.
- 2.12 The period between 2023 and 2026 will be crucial then in terms of putting in place the business case for wider infrastructure at the depot in order to facilitate a possible wholesale transition of small vans and vehicles in 2026. This period will also require consultation with colleagues about possible changes in terms and conditions in relation to how vehicles are used and whether they are charged from home or the depot.

- 2.13 Post 2026, the Council may start similar trials with larger vehicles, such as refuse collection vehicles, to once again understand the practicalities of operating such vehicles before putting together a business case at a future point for the wholesale transfer to electric.

3.0 Financial Implications (FIN-21/2814)

- 3.1 At present, the effect to the general fund is an estimated one-off cost of £30,000 for the specialist input to the working party. There is a budget of £53,050 for development in 2021/22 to cover this cost.
- 3.2 In the long term, there could be savings to the general fund on the running costs of the vehicles, but that is unknown at this stage of the project. The 2021/22 vehicle running cost budgets are shown below to give an idea of amounts where there is potential for savings in the future.

Petrol & Diesel	£456,680
Oil & Lubricants	£16,050
Tyres	£53,650
Licences & MOT's	£36,110
Materials	£215,580

- 3.3 Currently, the Asset Replacement Programme has a budget to replace two small vans at £12,000 each. The costs of these would increase to £29,000 each and could be eligible for a small grant of up to £6,700 each to contribute to the additional cost. Therefore, the Capital Programme budget for replacement vehicles would need to be increased by £34,000 financed by the Capital Reserve, less the value of the grant that is awarded. The Capital Reserve unallocated balance will be £16,400.
- 3.4 The Capital Programme budget for 2021/22 to 2024/25 has recently been reported to Policy and Finance Committee including replacement vehicles on a like for like basis and has been recommended for approval by Council at its meeting on 9 March. Any additional costs that are realised by the project group will need to be considered by SLT via a Capital Appraisal Form in order for the additional budgets to be appropriately assessed and scored before approval is sought from Policy and Finance Committee to increase the budget.

4.0 Equalities Implications

- 4.1 None at this stage but during the implementation of this strategy the ongoing impacts of any decisions will be considered.

5.0 Digital Implications

- 5.1 Will be detailed as the project develops.

6.0 Impact on Budget/Policy Framework

- 6.1 As can be seen from the text above there are many impacts on budget and policy however it is clear that these will need to be clarified after a decision on the direction of travel. Each individual aspect of the strategy will need to be individually assessed. These assessments will need to consider finance, both revenue and capital (inc HRA), political stewardship,

Human Resources implications etc etc. There will be many more reports provided over the coming months and years to inform members of decisions, difficulties and opportunities.

7.0 Community Plan – Alignment to Objectives

7.1 Continue to maintain the high standard of cleanliness and appearance of the local environment. Enhance and protect the district's natural environment. Improve the health and wellbeing of local residents.

8.0 RECOMMENDATIONS that:

- (a) the phased approach towards electrification that has been set out in the report be approved, starting with small scale pilots, before looking at two possible phases of transition – 2023-26 for small vans and fleet, and post 2026 for larger vehicles, both being subject to appropriate business cases;**
- (b) the current uncertainties in setting out the long-term route map be noted, but ask the project team to continue working on a masterplan for the development of the depot site, taking into consideration the National Waste and Resources Strategy and future requirements given the Government's 2030 target, this would significantly assist in off-setting costs if government grants become available for shovel ready schemes;**
- (c) an amendment be made to the Capital Programme to the increase the capital replacement programme for small vehicle replacement during 21/22 by £34k, to allow the already scheduled replacement of two suitable ULEV's to be purchased in line with the phased approach being set out in this report; and**
- (d) the sum of £30,000 be allocated from the Capital Feasibility Reserve, to allow a small working party made up of Director - Communities & Environment, Business Managers - Environmental Services and Assets Facilities and Car Parks to undertake a study into the future requirements of the operational depot at Brunel Drive.**

(This study will lead to a report that sets out a roadmap for future development and utilisation by front line services. It will, amongst other things look at future requirements for Waste Management and the requirement for more vehicles through the National Waste Strategy. It will look at parking and charging requirements for all departments, including Housing vehicles as well as electrical needs, possibilities and central grants. The budget will allow the employment of external services such as Architects, M & E specialists, Civils and ULEX experts etc.)

Reason for Recommendations

To provide the Council with clear direction and focus for the coming years and to allow the strategy to deliver the roll out of Ultra Low Emission Vehicles and the infrastructure to support the use of such a fleet which helps to meet the environmental aims and ambitions of the Council.

Background Papers

Nil.

For further information please contact Andrew Kirk or Matthew Finch on Ext 5716

Matthew Finch
Director - Communities & Environment

POLICY & FINANCE COMMITTEE

1 APRIL 2021

SAFER STREETS TWO

1.0 Purpose of Report

1.1 Building on the successes of the Safer Streets projects, for Members to consider a Safer Streets Two project in partnership with the Police and the Office of the Police & Crime Commissioner (OPCC).

2.0 Background Information

2.1 In January 2020 the Home Office released the prospectus to allow Police & Crime Commissioners to submit bids for the Safer Streets Fund 2020/21. The objectives of the fund were:

- Reduce acquisitive crime in areas that receive funding – making residents safer and reducing demand on the police to focus on more complex crimes
- Build evidence about the impact of targeted investment in situational prevention in high crime areas to strengthen the case for future investment, both at a local and national level
- Grow local capability to undertake data driven problem solving and capture evidence and practical learning about how best to implement situational interventions to prevent crime

2.2 Newark & Sherwood District Council, together with the Police and the OPCC, put together an innovative bid and, in July it was announced by the Home Office that the Nottinghamshire bid had been successful and an award of £550,000 was made to deliver the actions set out in the bid as shown below.

Activity	Lead Organisation	Supporting Organisation
Bicycle Property Marking & Security Events	Nottinghamshire Police	Newark & Sherwood DC
Assessment and Oversee Installation of ANPR	Nottinghamshire Police	Nottinghamshire County Council
Establishing new community hub at Chatham Court	Newark & Sherwood DC	Nottinghamshire County Council
Safer Streets Patrol and Enforcement Operations	Nottinghamshire Police	Newark & Sherwood DC
Environmental Improvements (Street cleansing Repairs)	Newark & Sherwood DC	Nottinghamshire County Council
Neighbourhood Capacity Building + Neighbourhood Watch	Nottinghamshire County Council	Newark & Sherwood DC
Project Management & Governance	Office of the Police and Crime Commissioner	Newark & Sherwood DC
Street Lighting	Nottinghamshire County Council	Nottinghamshire Police
Target Harden Chatham Court	Newark & Sherwood DC	Nottinghamshire Police
Target Hardening General	Nottinghamshire Police	

- 2.3 Work has progressed exceptionally well on the project and it is anticipated that all the outcomes set out in the bid will have been delivered by 31 March. In due course, a report on the specific outcomes achieved through the work will be presented to Members.
- 2.4 However, what has been apparent throughout the project is the level of partnership working that has taken place and this has been instrumental in ensuring range out positive outcomes. Indeed, the Home Office have used the Newark and Sherwood project as a model for others to learn from and follow.
- 2.5 In order to build on the momentum that has developed as the project has progressed and on the partnership structures that have been put in place, the feasibility of undertaking smaller 'Safer Streets Two' project has been suggested by the Police and Crime Commissioner, if the Police and District Council were prepared to identify and commit additional resources.
- 2.6 The three main partners in the project, the OPCC, NSDC and the Police have undertaken some preliminary work to identify the areas that would be suitable for the project and money that could be made available.
- 2.7 A similar analysis of crime data was carried out to match that used in the original bid and three Lower Super Output areas (LSOA) in Newark were identified as having high rates of burglary and acquisitive crime. These are attached as Appendix One. It can be seen that these have borders with the current Safer Streets areas. This is useful as the ability to undertake similar interventions in these LSOAs will provide added value to the work already undertaken.
- 2.8 Home Office funding is not available for a second bid and therefore the ability to fund Safer Streets Two to the same level as Safer Streets One is not considered achievable however a potential funding pot has been identified by the partners that does make a Safer Streets Two project achievable, albeit on a smaller scale.

3.0 Proposals

- 3.1 It is proposed that a Safer Streets Two project is developed covering the Lower Super Output areas:
- E01028311 – Millgate
 - E01028294 – Barnby Road
 - E01028334 – Bowbridge Raod
- 3.2 The interventions developed in Safer Streets One have been reviewed and a smaller number of interventions are proposed for the new scheme. These are set out below:
- Burglary Reduction/Target Hardening
 - Communications leaflets Surveys
 - Vehicle Crime Prevention
 - Bike security
 - Environmental improvements
- 3.3 The funding for the project is to be provided by the three main partners. The proposed NSDC contribution is £34,000 and is available from the Enforcement/Cleaner Safer Greener Fund.

3.4 A funding plan for the scheme has been developed and is shown below. The total cost of the interventions has been costed at £109,186 and the contribution from each partner is shown below.

DRAFT BUDGET PLAN (2021-22)	Time	Cost
		£109,186
Burglary Reduction Officer	30 hours	£31,186
Project Manager/Support	15 hours	£16,224
Target Hardening		£20,000
Target Hardening		£10,000
4G CCTV x 15 (or Wi-Fi cameras)		£5,000
Communications leaflets Surveys		£5,000
Vehicle Crime Prevention		£10,000
Security Devices locks and GPS trackers		£5,000
Bike Register		£2,000
Environment		£4,776

Funding Source	£
NDC	£34,000
Police	£31,186
PCC	£34,000
PCC TH	£10,000
Total	£109,186

4.0 Equalities Implications

4.1 There will be a range of people from, for example different backgrounds, nationality, religions, etc. within the Safer Streets two area. All communications and engagements will need to be targeted appropriately so as to reach a range of communities.

5.0 Financial Implications (FIN20-21/9116)

5.1 There is £34,000 available in a reserve for Cleaner, Safer, Greener/Enforcement that has been identified as suitable for NSDC's contribution. The costs incurred by NSDC will be shown clearly within the financial system to enable reporting to the partnership. It is intended to spend the £34,000 within the 2021/22 financial year.

6.0 Digital Implications

6.1 None arising from this report.

7.0 Community Plan – Alignment to Objectives

7.1 The Safer Streets Initiative will align with the Community plan theme to 'Reduce crime and anti-social behaviour, and increase feelings of safety in our communities.'

7.2 The actions proposed will assist in the delivery of this element of the Community Plan.

8.0 Comments of Director

8.1 The analysis has shown a need in the super output areas identified and the interventions used as part of Safer Streets One have proved effective in tackling these crime types. Money is available within the Enforcement Reserve and use of this money will leverage in two thirds more funding from partners in the Police and the OPCC. This is therefore deemed an effective use of Council resources in tackling crime types in the areas where they are most prevalent.

9.0 RECOMMENDATIONS that:

a) **the following selection of lower super output areas be supported:**

E01028311 – Millgate

E01028294 – Barnby Road

E01028334 – Bowbridge Road; and

b) **a contribution of £34,000 from Newark & Sherwood District Council towards the scheme be approved.**

Reason for Recommendations

To deliver a Safer Streets Two initiative in Newark & Sherwood.

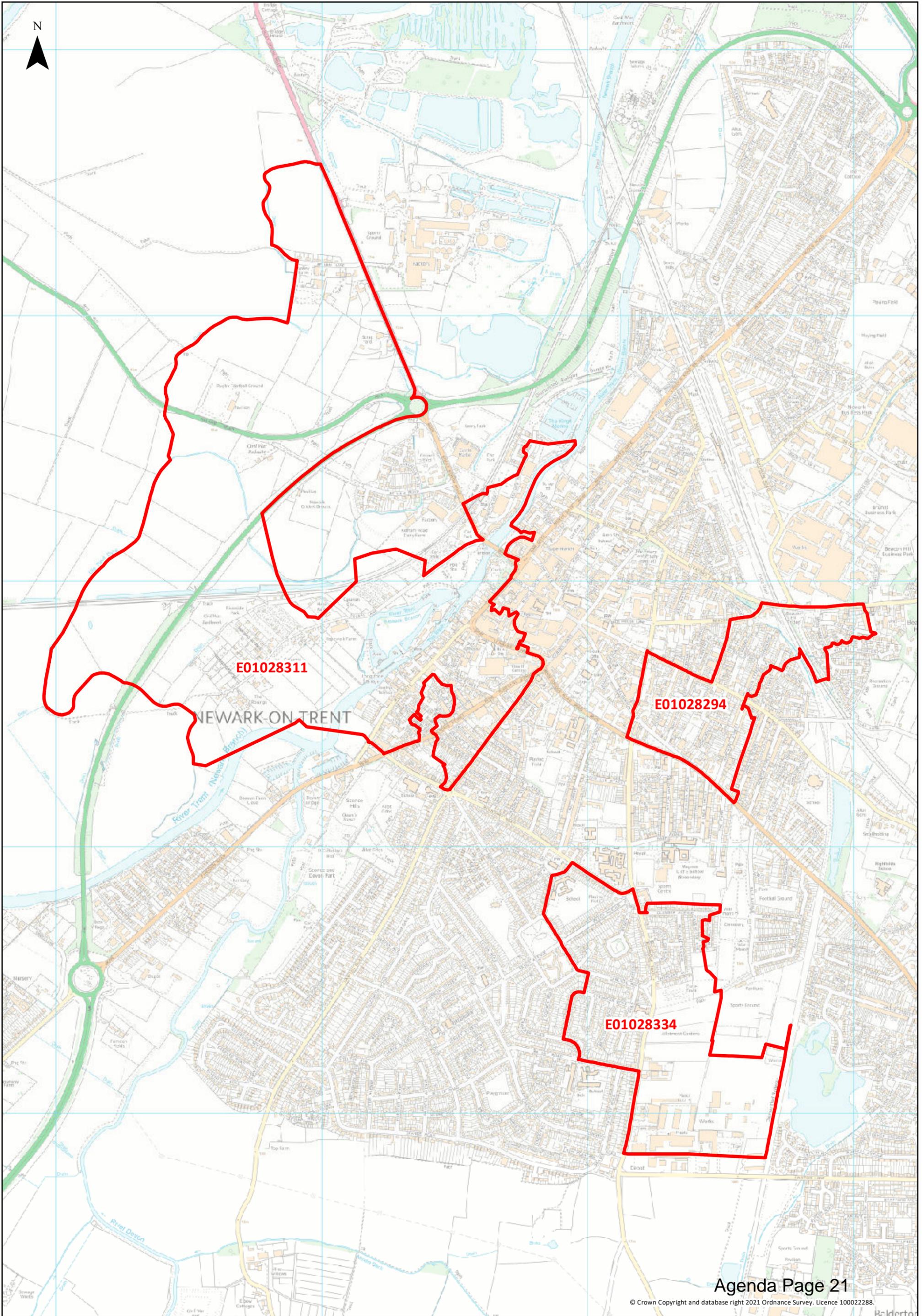
Background Papers

Nil.

For further information please contact Alan Batty on Ext 5467

Matthew Finch

Director – Communities & Environment



E01028311

NEWARK-ON-TRENT

E01028294

E01028334

POLICY & FINANCE COMMITTEE

1 APRIL 2021

HAWTONVILLE COMMUNITY CENTRE LONG TERM LEASE - REACH LEARNING DISABILITY

1.0 Purpose of Report

- 1.1 To secure Policy and Finance Committee approval to grant Reach Learning Disability (RLD) a long term lease for the use of Hawtonville Community Centre for a period of 15 years with 5 year break clauses.

2.0 Background Information

- 2.1 RLD has been a tenant of the centre for 34 months and it has become an established part of the community. RLD began their 3 year tenancy in April 2018 and throughout this period, it has participated in many community events alongside community partners such as the District Council and the Prince's Trust. During this time it has built up the level of community use through hiring the facilities for such events as birthday and christening parties and regular bookings such as Yoga and children's dance classes.
- 2.2 In support of the proposal RLD has set out a number of benefits that would be achieved if the 15 year lease were to be granted which are outlined in **Appendix A** attached. As an organisation RLD was established in 1999 (originally as the Southwell Care Project) and celebrated its 20th Anniversary in 2019, its income to year end March 2020 was £2.577m generated and expenditure of £2,392m across its operational locations which are primarily Newark and Sherwood based.

3.0 Current Overview

- 3.1 RLD has now firmly established its operational base at the centre and is recognised as an integral part of the local community. The centre provides a safe, secure and inviting space for service users and the atmosphere at the centre during service user facing time (10.00 am to 12.00pm and 1.00pm to 3.00pm Monday to Friday) is vibrant. Friday nights are also popular with many service users regularly attending the social evenings, which run every Friday from 6.00pm to 8.00pm. This is a clear demonstration that service users see the centre as a place which they can associate with, feel safe and where they want to spend their social time. This is a real testimony to the relationship that exists between staff and volunteers and service users but equally because the building is perfect for such activities.
- 3.2 The ground floor of the centre is occupied by RLD Monday to Friday typically from 8.00am to 4.00pm and community access is available from 5.00pm to 10.00pm in the three communal areas during evenings and at weekends. The first floor rooms are now occupied by Reach Care following improvements including the installation of air conditioning, improved security, decoration and new carpeting funded by Reach Care.
- 3.3 Although RLD has reported a reduction in the levels of anti-social behaviour (asb) following a change in operating procedures and improved CCTV provision there are still some challenges with a small number of young people. However, RLD will continue to monitor the situation and liaise with the Council, its partners and the community to further reduce incidents of anti-social behaviour around the centre to maintain a safer environment for all.

- 3.4 The decision of the Council to enter into a short term (3 year) tenancy agreement with RLD served three purposes. In the first instance the tenancy provided RLD an improved base to run its services from which was fit for purpose, secondly it made better use of a community resource that was in need of a responsible and community focussed tenant and thirdly it presented an opportunity for both RLD and the Council to establish whether the use of the centre could work for both parties in the longer term.
- 3.5 Clearly the impact of RLD in the local community and the benefits to the Council of having a reliable tenant have proved to be very successful and accordingly RLD are now keen to secure a longer term relationship with the Council through a 15 year lease. Furthermore, if a 15 year lease is granted, RLD, as a registered charity, will be in a far stronger position to secure external grant funding to invest in and improve the facilities at the centre which will benefit service users and community groups alike.
- 3.6 In addition, the impact on Council staffing resources has reduced significantly through the tenancy relationship and the centre now operates smoothly and efficiently with little oversight or operational input from officers which has freed up capacity. Since RLD became the tenant annual costs to the Council have reduced as per the table below which highlights the utility costs and minor repairs prior to the tenancy commencing.

NSDC Costs at Hawtonville CC 2016/17 & 2017/18		
	2016/17	2017/18
Minor Repairs	414.95	3233.84
Electricity	2179.22	3012.15
Gas	3110.28	4710.83
Sewerage/Water	688.29	466.62
Total	6392.74	11423.44

4.0 Proposals

- 4.1 That a non-commercial long term lease be granted to RLD for a period of 15 years with effect from 1st April 2021 with associated 5 year break clauses that are deemed acceptable and appropriate to both parties.

5.0 Equalities Implications

- 5.1 This report seeks to extend an existing relationship and has no anticipated negative equalities impact in respect of the various protected characteristic groups. RLD is a quality assured and highly respected organisation that delivers services to adults with learning disabilities. As part of its existing agreement it also offers community access during evenings and at weekends to the wider community and it is anticipated that a new extended lease will further enhance this current arrangement.

6.0 Digital Implications

6.1 There are no significant digital implications in respect of this proposal. Where appropriate RLD will work closely with the Council to develop specific digital solutions as deemed necessary to ensure that systems and processes for sharing relevant data are in accordance with the Council's Digital Agenda and Local Digital Declaration.

7.0 Financial Implications FIN20-21/2719

7.1 The agreement passports all day to day running costs of the Centre on to RLD, but also allows them to generate the income made by the centre. The impact of this on the budget is zero in terms of the forfeited income against the reduced expenditure. The Council retains liability for the major repairs and renewals for which it currently has budget provision within its Medium Term Financial Plan. The current Repairs and Renewals Fund balance for the centre is £31K and there is annual provision each year through the revenue budget to maintain healthy balances for future schemes.

7.2 There is, within the current agreement, a clause relating to a split of the surplus income generated in respect of the community use element of the centre and this arrangement will continue throughout the new lease with surplus income split equally between the Council and RLD.

8.0 Community Plan – Alignment to Objectives

8.1 The proposal would make a significant contribution to the Council's Community Plan objectives primarily the 'Create vibrant and self-sufficient local communities where residents look out for each other and actively contribute to the local area' and 'Improve the health and wellbeing of the local residents'.

9.0 Leisure & Environment Committee

9.1 This report was considered and recommended for approval by the Leisure & Environment Committee at their meeting held on 16 March 2021.

10.0 RECOMMENDATIONS that:

- (a) Reach Learning Disability be granted a 15 year lease of Hawtonville Community Centre with 5 year break clauses;**
- (b) the Director of Housing, Health and Wellbeing, be given delegated authority to agree the terms of the lease including community access and use of the centre as is currently the situation; and**
- (c) officers work with Reach Learning Disability to explore opportunities to secure capital investment in the asset for the benefit of all.**

Reason for Recommendations

To ensure that the terms and conditions of the lease are appropriate and that the Council's asset is held in good order and continues to deliver positive community outcomes in accordance with the Council's Community Plan 2020 - 2023.

Background Papers

Nil.

For further information please contact Andy Hardy on Extension 5708.

Suzanne Shead
Director – Housing, Health & Wellbeing

Reach's Proposal for a long term lease at Hawtonville Community Centre

Context

Reach Learning Disability (Newark) is a local organisation providing day service provision to over 100 individuals with learning disabilities. Reach Newark is part of Reach Learning disability (registered charity no. 1076318) which has its head office in Southwell and also runs day centres at Brackenhurst College (Flower Pod), Southwell, Mansfield and Flower Pod Newark (Eton Avenue).

Our vision is of a community where people with learning disabilities can make a good future for themselves – a safe, healthy and happy life filled with purpose, achievement, opportunity and friendship. Our mission is to work to achieve an enduring and positive impact by supporting all those who place their trust in us – people with learning disabilities, their families and carers. To accomplish this, we will bring together the support of extraordinary people in our community and the imagination, skills, commitment and compassion of our team.

Reach has been located at Hawtonville Community Centre, St Mary's Gardens, Newark NG24 4JQ since April 2018. Since our move to Hawtonville Community Centre we have been able to grow our day service provision in a building that is well suited to the needs of the individuals attending.

We are putting this proposal together to request a significant length lease that will make us a permanent fixture at Hawtonville Community Centre and support us to secure funding that could improve the building for the individuals who attend Reach Newark.

Chantelle Welsler
Group Manager – Client Services

Reach Learning Disability – Essential Needs

- To continue to have sole use of the building from Monday to Friday (8am – 4pm) including the reception room where we monitor and control people accessing the building.
- To continue to have the reception room and two staff rooms as lockable rooms as offices for managers and staff.
- To continue undertaking the prime key-holder role.
- In order to provide a stable base for the individuals and consider applying for funding that can improve the building a 15 year lease with break clauses every 5 years.
- Reach to continue taking responsibility for the existing and new bookings.

Benefits of Continued Occupation

- The building is in constant use – apart from statutory closures e.g. bank holidays.
- The inevitable benefits to the building structure of constant occupation and regular maintenance.
- Reach have employed a local resident to undertake the role of caretaker who secures the building after community use.

- Community engagement opportunities, the most recent of these - supporting Davison's Bakery – they made packed lunches for the children that would usually be in receipt of free school meals. The Centre acted as a main pick up point for the community, whilst maintaining our Covid secure status.
- The District Council have the security and simplicity of one tenant to liaise with.
- Reduced reliance on NSDC resources, Reach will continue to pick up the typical day to day costs of the centre and maintain a community use offer.
- Recognition of continuing need to make building available as a Polling Station.
- The proposals would potentially secure investments in the building through grant funding.
- The proposal would make a sizeable contribution to the Council's Community Plan objectives primarily :-
 - Create vibrant and self-sufficient local communities where residents look out for each other and actively contribute to the local area.
 - Improve the health and wellbeing of the local residents.

Benefits to the Community

During the past three years Reach has built up visibility and is now recognised as an integral part of the local community, the Centre has participated in many community events such as the aforementioned pick up point for packed lunches, the Hawtonville Cleaner, Safer, Greener day of action working in partnership with NSDC and community volunteers.

The community understand that the building is available to use for community activities outside of Reach Service Delivery hours and the hire rates are extremely competitive to reflect the demographic of the community and to encourage better use.

Whilst there have been some incidents of anti-social behaviour, our presence does seem to deter this.

There are volunteering opportunities that could engage the local community and potentially further employment opportunities within our domiciliary care service.

Reach has recently extended its integration into Hawtonville by opening Flower Pod Newark (was the Eton Avenue Growers). We are continuously working hard to build up the relationships with the local residents and we have had a neighbour expressing a desire to volunteer at the Flower Pod.

Financial Considerations

The running of the Centre as a community facility consistently produces a financial loss for Reach as an organisation. The high cost of utilities, maintenance and the salaries associated with reception, caretaking and management duties far outweigh the limited income available from community hires. However, provided we can continue our tenancy on a peppercorn rent we can accept this deficit as our contribution to the community and the District Council. Prior to Reach's occupation of the centre the costs associated with providing the building were significantly higher than they are currently due to Reach being responsible for the day to day running expenses as highlighted above.

We have had problems accessing any useful data from the current shared CCTV system and we would prefer to commission our own bespoke system around the building, at our own cost, of course if the lease were to be granted.

POLICY & FINANCE COMMITTEE

1 APRIL 2021

PLACES TO RIDE APPLICATION FUNDING

1.0 Purpose of Report

- 1.1 To provide the Committee with an update on our application for British Cycling grant funding for a new recreational cycling scheme at Thoresby Vale, Edwinstowe, and to recommend that the scheme be added to the Capital Programme.

2.0 Background Information

- 2.1 Members of the Economic Development Committee previously agreed to develop and submit an application to Sport England / British Cycling for potential grant funding for a proposed community cycling scheme that will form part of the Thoresby Vale residential-led regeneration scheme on the 181 Ha former Thoresby Colliery site.
- 2.2 Guided by an allocated Investment Manager on behalf of Sport England and a Cycling Delivery Manager at British Cycling, Officers worked with our partners at Harworth Group PLC to develop and submit a two-stage application for grant funding for the proposed scheme with an estimated value of £1.323m. We requested the maximum amount of British Cycling grant funding of £150,000 towards it.
- 2.3 The family-oriented, inclusive facility aligns clearly with our objective in the Community Plan 2020-23 to “Improve the health and wellbeing of local residents”. The scheme also matches key aims of both the Nottinghamshire County Council’s Visitor Economy Strategy and the Newark & Sherwood District Council Visitor Economy Strategy to “develop Edwinstowe/Forest Corner as a major visitor hub for Sherwood Forest” and deliver “an engaging and distinctive green and active countryside experience” appealing to a growing market seeking “active, family-friendly pursuits”. The proposed scheme will complement the developing Sherwood Forest offer of connecting people with the natural environment and the historic forest landscape, helping to improve the experience for residents and visitors.
- 2.4 We also engaged with Active Notts and they are publicly supporting the proposed scheme because it clearly aligns with their vision “to make physical activity the norm for people who live and work in our communities by ensuring everyone can easily take part, volunteer and engage in sport and activity as part of their everyday life”. The proposed scheme site is adjacent to Ollerton & Boughton, which is one of Active Notts’ priority areas as one of the most deprived areas in the country. Health deprivation data for the area in which the site is to be located shows that it is within the lowest half and nearby Ollerton is within the lowest 20%. Sport England’s Active Lives Survey shows that the development area is within the second lowest quintile (25.8%), and Ollerton & Boughton is within the first lowest quintile (30.6%) for the number of people (16 years+) who are currently physically inactive.

3.0 Proposals

3.1 On 3 March 2021 the Council received an initial notification from Sport England / British Cycling regarding the funding. At the time of writing we are unable to confirm publicly details of any grant award or its likely total value. Further information in this regard is provided in the Exempt Appendix. It is hoped and expected that a formal announcement can be made at the meeting itself.

3.2 At the meeting of the Economic Development Committee on 13 January 2021, Members agreed that:

‘Should our application be successful, a recommendation be made to Policy & Finance Committee to add the scheme to the Capital Programme’.

3.3 An update was presented to the meeting of the Economic Development Committee on 24 March 2021 regarding the funding notification from Sport England / British Cycling.

4.0 Equalities Implications

4.1 A key feature of the proposed scheme is that it will be fully accessible and inclusive in line with its purpose to promote recreational cycling for all.

5.0 Digital Implications

5.1 In developing the scheme, we will consider potential links with the forthcoming 5G ‘Connected Forest’ hubs at Thoresby Vale and Forest Corner.

6.0 Financial Implications (FIN20-21/8920)

6.1 These are set out in the exempt appendix to the report, given any public announcement about any award is embargoed.

7.0 RECOMMENDATION

That subject to funding being confirmed, the project be added to the Council’s Capital Programme for delivery.

Reason for Recommendation

To allow Members to note progress towards securing grant funding for the project.

Background Papers

NI.

For further information please contact Richard Huthwaite, Business Manager - Tourism on 07866 008748.

Matt Lamb
Director - Planning & Growth

POLICY & FINANCE COMMITTEE

1 APRIL 2021

NEW FUNDING OPPORTUNITIES

1.0 Purpose of Report

1.1 To update on new revenue and capital funding opportunities announced in the March 2021 Budget.

2.0 Background Information

2.1 Members are aware from elsewhere on the agenda of the Towns Fund element of the Chancellors announcement earlier this month. A number of other measures were also announced, some of which could be key opportunities for communities within and beyond the District. These include:

[Community Renewal Fund](#) (CRF)

2.2 The CRF is a £220m national largely (expected c90%) revenue grant aimed at programs and interventions which can drive innovation and transformative change. Areas to address include removing barriers that people face in accessing skills and local labour market opportunities, business support, and place support. It is also noted that funding can be utilised to build evidence base(s) for future interventions via the UK Shared Prosperity Fund due to launch in 2023.

2.3 100 local authority areas have been identified as Category 1 priority places for investment based on an index of economic resilience across Great Britain which measures productivity, household income, unemployment, skills and population density. Within Nottinghamshire Bassetlaw, Mansfield, and Newark & Sherwood fall within this status.

2.4 NCC are the identified accountable body for the Fund. They will assess and produce a shortlist of projects (up to a maximum of £3 million per place) for submission to government by **Friday, 18 June 2021**. There is £14m available for capacity building (via NCC) to submit the bids.

[Levelling Up Fund](#) (LUF)

2.5 A £4.86 billion capital fund to invite proposals from local authorities areas for individual projects or a package bid (similar to the Towns Fund) consisting of multiple projects. District Councils within two-tier areas are eligible to bid. County Council's with transport powers are also eligible to submit one transport bid.

2.6 There is a £20m maximum per scheme, albeit there is scope for larger high value transport projects, by exception and via the relevant transport authority, to bid between £20m and below £50m. All bids should have the approval of the relevant authority responsible for delivering them. For example, transport bids submitted by district councils should have the approval of their relevant transport authority.

- 2.7 The number of bids that a local authority can make will relate to the number of MPs in their area. Accordingly, local authorities can submit one bid for every MP whose constituency lies wholly or partly within their boundary.
- 2.8 Funds are eligible to support a range of interventions, covering for round one: 1) smaller transport projects; 2) town centre and high street regeneration; or 3) cultural and heritage assets.
- 2.9 Round one bids must be submitted by **Friday, 18 June 2021**. It is expected that round one proposals will have sufficient maturity such that demonstrable investment or delivery 'on the ground' is capable in the 2021-22 financial year. Funding is expected to be spent by 31 March 2024 (exceptionally, into 2024-25 for larger schemes).
- 2.10 Local authorities can only have one successful bid for each of their allocated number of bids over the lifecycle of the Fund. Local authorities are therefore encouraged to consider whether bids that they wish to submit for the first round of the Fund reflect their local priorities, or if they should wait until later rounds so that they have more time to consider and develop their proposals.

Community Ownership Fund (COF)

- 2.11 A £150m fund to help communities across England, Scotland, Wales and Northern Ireland seek to support local facilities, community assets and amenities most important to them.
- 2.12 Community groups will be able to bid for up to £250,000 matched-funding to help them buy or take over local community assets at risk of being lost, to run as community-owned businesses. The first bidding round for the Community Ownership Fund will open by June 2021, with full bidding prospectus to be published alongside this.

Next Steps

- 2.13 The above funds are likely to present significant opportunities for our communities and require co-development with Members, residents, businesses, and other local authorities. Officers will continue to digest the opportunities, with further updates being provided to relevant Committees, including a verbal update to the 1st April meeting.

3.0 Equalities Implications

- 3.1 None at this time. Any detailed funding bid would be required to consider such implications.

4.0 Financial Implications

- 4.1 None at the time of print. Further updates to be reported.

5.0 Community Plan – Alignment to Objectives

- 5.1 The funding streams detailed above are likely to offer opportunities across all Community Plan objectives. Further updates will be provided verbally to the Committee.

6.0 RECOMMENDATIONS

That Members note the funding opportunities presented by the programs detailed above.

Reason for Recommendation

To allow the Council to maximise funding opportunities to deliver its Community Plan objectives and to improve lives for residents across the District.

Background Papers

None

For further information please contact Matt Lamb on Ext 5842.

Matt Lamb
Director - Planning & Growth

URGENCY ITEMS - MINUTE OF DECISION

Delegation arrangements for dealing with matters of urgency

Paragraph 7.2.1 of the Council's Constitution provides that Chief Officers may take urgent decisions if they are of the opinion that circumstances exist which make it necessary for action to be taken by the Council prior to the time when such action could be approved through normal Council Procedures. They shall, where practicable, first consult with the Leader and Chairman (or in their absence the Vice-Chairman) and the Opposition Spokesperson of the appropriate committee.

Subject:

Signing of Heads of Terms (HoT's) with the Government for a £25m Newark Towns Deal as part of the Towns Fund program.

Appropriate Committee:

Policy & Finance

Details of Item (including reason(s) for use of urgency procedure):

Members will be aware of the Council's endorsement of the Newark Towns Board Newark Town Investment Plan (TIP) submission to Government in 2020. The TIP identified, following extensive consultation with stakeholders and members of the public, a number of catalyst and transformation projects for the town across the thematic areas of 1) Business, Education & Skills, 2) Connectivity, 3) Town Centre Culture and Curatorship, and 4) Residential (in a town centre and edge-of-centre context).

The Chancellors announcement on 3 March 2021 confirmed that Newark was successful in securing a £25m 'ask' from Government to deliver the priority projects identified in the TIP.

Members will recall that the TIP strategy and associated priority projects were endorsed, in addition to the Towns Board, by all Members and Town/Parish Council's within the TIP boundary as part of online briefings given during the Covid-19 pandemic due to the initial suspension of the Committee cycle.

The Council has now been invited to sign Heads of Terms (HoT's) with the Government, alongside the Chair of the Towns Board. This document is a memorandum of understanding and commitment between the parties including in relation to match funding (as detailed in the Town Investment Plan and approved in the Council's Capital Program with respect to the Stodman Street and Castle Gatehouse schemes); the Government's offer is subject to various conditions being satisfied. The HoTs confirm an ability for identified projects (the priority projects – see table below) to be able to access up to £25m of funding, subject to completion of Green Book compliant Full Business Cases by each project sponsor within the next 12 months. The Council will take the role of 'accountable body' in administering the funds on behalf of the Towns Board. All projects will need 'sign-off' of Full Business Cases by both the Towns Board and the Council as accountable body. This Council is also the Project Sponsor for

a number of the proposed schemes. Progress updates and decisions on each of these projects as they are developed will be presented to the relevant Committees (notably Economic Development and Policy & Finance) in due course.

Project	Project Sponsor/Lead
IASTI	Lincoln College Group
SiScLog (Newark Gateway site)	University of Lincoln/NSDC
32 Stodman Street	NSDC
Castle Gatehouse	NSDC
YMCA Community & Activity Village	YMCA
Construction College Expansion	Lincoln College Group
Cultural Heart of Newark	NSDC
Police Station Relocation	Nottinghamshire Police/NSDC
20 Minute Town	NSDC
Newark Southern Link Road	Urban & Civic

Equalities Implications

The are no equality implications

Financial Implications (FIN20-21/9926)

There are no financial implication in the Council entering into Heads of Terms (HoT). There are, however, consequential impacts to performing an accountable body role. There are also likely financial considerations to developing each of the Council-led priority projects although this will be for each Committee to consider as the projects and associated Full Business Cases are developed.

As the 'accountable body' the Council will be required to assess and provide advice on any Green Book Full Business Cases submitted to it by project sponsors. It is anticipated that capacity funding will be provided by Government for the Council to undertake this function via specialist consultancy support, albeit at the current time the detail has yet to be confirmed. The Council has completed a tender process to secure this support across all projects, which has confirmed that a total of £20,000 budget is required. This could be funded from the Capital Projects Feasibility Reserve in the event that the capacity funding is not forthcoming. To date there is one completed Full Business Case to assess for the YMCA Community and Activity Village.

In the interests of maintaining momentum it is recommended that budget of £117,000 is allocated to allow formal appointment of consultancy support to develop and appraise any Full Business Cases submitted to the Board and Council, as accountable body.

Decision

- a) For the Chief Executive of the Council to the sign the Newark Town Deal Heads of Terms on behalf of the Council; and
- b) In the event Capacity Funding is not awarded to the Council, to create a budget of £117,000 from the Capital Projects Feasibility Reserve to allow the Council to instruct

specialist consultancy support to develop, appraise and advise on any Green Book Business Cases developed by project sponsors for identified TIP priority projects

Reason for Decision

Urgent decision to enable execution of the Heads of Terms within the deadline set, which is in advance of the necessary Policy and Finance Committee meeting on 1st April 2021.

Members Consulted:

Councillor David Lloyd - Chairman and Leader of the Council (24/03/21)

Councillor Paul Peacock - Opposition Spokesperson (24/03/21)

Councillor Peter Harris - Leader of the Liberal Democrats (24/03/21)

Councillor Gill Dawn - Leader of the Independent Group (24/03/21)

Signed:



Date: 24 March 2021

John Robinson
Chief Executive

URGENCY ITEMS - MINUTE OF DECISION

Delegation arrangements for dealing with matters of urgency

Paragraph 7.2.1 of the Council's Constitution provides that Chief Officers may take urgent decisions if they are of the opinion that circumstances exist which make it necessary for action to be taken by the Council prior to the time when such action could be approved through normal Council Procedures. They shall, where practicable, first consult with the Leader and Chairman (or in their absence the Vice-Chairman) and the Opposition Spokesperson of the appropriate committee.

Subject:

Additional Street Scene Staffing Requirement

Appropriate Committee:

Policy & Finance Committee

Details of Item (including reason(s) for use of urgency procedure):

- 1.1 The current Environmental Services Action Plan contains a desire to introduce a commercial approach to the business unit's work. In addition to agreeing enhanced internal SLA's which will allow the Council to maintain a consistent service across all Council owned sites, ES management have been working hard to win external work which will allow the unit to increase its income.
- 1.2 During the latter part of 2020 and the early part of 2021 the unit has been very successful in winning 13 external contracts from parish councils and schools within the District. Local Authorities are permitted, under the Local Authorities (Goods and Services) Act 1970 (as amended), to supply services to another local authority/public body - both to make use of surplus capacity and to secure the benefits of economy of scale. Parish councils and schools fall within the definition of public bodies covered by the Act. Ensuring that a keen eye is kept on external contract availability, dialogue began with schools and parish councils in the first instance, and this ground work has paid dividends with 13 contracts being secured. This is a significant achievement, given that it has all been done during the pandemic.
- 1.3 The business unit has also been successful in bringing the grounds maintenance work of the Council's Housing land back in house. In addition, during this same period, agreement has been reached with Newark Town Council to renew the SLA for the maintenance of its parks and open spaces (worth £170k pa). These achievements are a recognition of the excellent quality of the services being delivered.
- 1.4 To ensure that the BU is able to deliver all of its commitments, it is proposed to strengthen the team by a modest increase in establishment. In order to be in a position to sign all 13 contracts, (which are due to start on April 1st this year), an urgent decision is required to approve the increase in establishment and recruit into these new posts as soon as possible. The increased income from the 13 contracts totals £59,960, and this more than covers the additional cost of the increase proposed to the establishment of 1.7 staff members at a cost of £40,500. The materials required to

maintain the additional services totals £7,285. This means that we will increase net income to the authority by £12,173 per annum (20% profit margin).

2.0 Finance Comments (FIN20-21/4604)

The net effect of this request is an increase in income of £12,170 in 2021/22 onwards. As shown in the appendix, an extra full time post at NS5, and a temporary contract for 7 months will cost £40,500. Other expenditure budgets need to increase by £7,290, and income needs to increase by £59,960. The 2021/22 budget does not include any of these budgets as we were not aware of the extra contracts at the time of budget setting.

Decision

To approve the increase to the Environmental Services establishment by 1.7 FTE's, recognising that whilst this increases expenditure by £47,785 per annum it will be covered by increased income of £59,985.15 per annum.

Members Consulted

Councillor David Lloyd - Leader of the Council (24/02/21)

Councillor Keith Girling - Deputy Leader of the Council (24/02/21)

Councillor Paul Peacock - Opposition Spokesperson (24/02/21)

Signed:



Date: 25.02.21

Matthew Finch
Director - Customers

URGENCY ITEMS - MINUTE OF DECISION

Delegation arrangements for dealing with matters of urgency

Paragraph 7.2.1 of the Council's Constitution provides that Chief Officers may take urgent decisions if they are of the opinion that circumstances exist which make it necessary for action to be taken by the Council prior to the time when such action could be approved through normal Council Procedures. They shall, where practicable, first consult with the Leader and Chairman (or in their absence the Vice-Chairman) and the Opposition Spokesperson of the appropriate committee.

Subject:

2021 WRAP "Binrastructure" Grant

Appropriate Committee:

Policy & Finance

Details of Item (including reason(s) for use of urgency procedure):

- 1.1 The current Community Plan contains a desire to ensure that the district remains Cleaner, Safer & Greener. The Environmental Services Action Plan includes an audit of all available litter bins within the district. Areas identified for improvement are laybys on A-roads and trunk roads (A1/A46/A614/A616 etc.). These laybys are heavily used all year round and any litter that doesn't remain contained within any bin provision can often end up littering our trunk roads which are on many occasions a/ the gateways to our district and b/ extremely difficult and costly to cleanse. Very recently WRAP (The Waste & Resources Action Programme) launched a campaign entitled "RAP200 Binrastructure" Project. This encouraged councils with a focused Litter Strategy to bid for a grant to improve their area by following the "Right Bin Right Place" Guidance which would improve areas by additional investment in litter bins.
- 1.2 The E.S Business Unit submitted a bid to the fund to assist with the installation of purpose made bin enclosures for our mainstream layby's. I am extremely pleased to report that we were successful in that bid and WRAP concluded that our district and project were worthy of support to the tune of £20,466.
- 1.3 There are, as you would expect, a number of conditions to the grant. The project needs to be completed in line with the submission. The project must be completed by the end of December 2021 and anything purchased by the grant money cannot be sold on. However there is no condition stating that the council needs to match fund the amount granted. There will be some resource input from the authority but that will be contained within the unit's revenue budget.
- 1.3 Unfortunately, we have been forced into an extremely tight deadline for the acceptance of the grant. The letter confirming award was received into the unit on Monday 15th March 2021 with a return date for acceptance of Thursday 18th March 2021. With no available committee over that period to enable the project to come forward for approval there has been no option other than to seek urgent delegated authority to continue with the project.

Financial Implications (FIN20-21/2122)

A budget will need to be added to the capital programme to the value of the grant and no match funding is required from the Council's own funds.

The assets purchased with the grant funding need to remain in the ownership and management of the Council for the duration of the grant agreement and project outputs will need to be reported to WRAP to comply with the terms and conditions.

Decision

That the grant be accepted and signed and that £20,466 is included within the Capital Programme for 2021/22.

Members Consulted:

Councillor David Lloyd - Leader of the Council (18/3/21)

Councillor Keith Girling - Deputy Leader of the Council (18/3/21)

Councillor Paul Peacock – Opposition Spokesperson (18/3/21)



Date: 19/3/21

Matthew Finch
Director – Communities & Environment

URGENCY ITEMS - MINUTE OF DECISION

Delegation arrangements for dealing with matters of urgency

Paragraph 7.2.1 of the Council's Constitution provides that Chief Officers may take urgent decisions if they are of the opinion that circumstances exist which make it necessary for action to be taken by the Council prior to the time when such action could be approved through normal Council Procedures. They shall, where practicable, first consult with the Leader and Chairman (or in their absence the Vice-Chairman) and the Opposition Spokesperson of the appropriate committee.

Subject:

EV Charge Points Capital Budget

Appropriate Committee:

Economic Development and Policy & Finance

Details of Item (including reason(s) for use of urgency procedure):

Parking Services have been actively working on securing Government funding to secure additional Electric Vehicle Charging Points to add to our existing network across the district. Parking Services submitted an application for Government Funding through the ORCS – On-Street Residents Charge Point Scheme, which provides up to 75% government funding for additional charge points.

The On-street Residents Charge Point Scheme is especially suited to areas where resident have no driveway or on-street parking. The district does have a number of areas in town centres that fall into this category.

Parking Services have been working on behalf of Southwell Town Council and Edwinstowe Parish Council to gain funding through the ORCS Scheme as part of the NSDC application, following successful surveying and costing of following three potential locations within the district.

BP Chargemaster are the leading providers of EV Charge Points and previously partnered both Nottingham City Council and Highways England when the Council installed the existing Ev Charge points. BP Chargemaster will provide the additional 25% of the funding required. This scheme comes with zero cost to the Council.

Of the locations proposed, when assessed the following 3 locations were selected as viable locations.

Car Park Location	Ownership	Status
London Road Car Park (behind the cinema)	Council	Included in Grant Application and approved for full funding

The Bramley Centre/Library car park Southwell	Southwell Town Council	Included in Grant Application and approved for full funding
East Lane Car Park, Edwinstowe	Edwinstowe Parish Council	Removed from Grant Application *

*Unfortunately, Edwinstowe Parish Council declined to sanction this proposal and East Lane Car Park was taken out of the application.

By installing these residents charge points it gives residents the option of purchasing an electric vehicle and charging it overnight close to home.

The charge points will further extend the NSDC network of Electric Vehicle Charge points to 11 in Newark and 15 in the district.

This puts the authority in an excellent position as the Government seek to ban sales of conventional petrol and diesel fuelled vehicles in 2030.

There will be further work required in the coming years, however Newark & Sherwood District Council are now well equipped to provide Electric Vehicle charging as people are reviewing their options now.

Looking ahead, in the coming years visitors with Electric Vehicles will be looking at places to visit that have charge points.

Newark & Sherwood will be on the Electric Charge Point network map as a viable and attractive destination.

Hosting Agreement Key Points:

- B.P Chagemaster Install the charge points and maintain these FOC to NSDC
- B.P. Chagematser will own the equipment
- B.P Chagemaster will receive all income from their customers using the charge points
- 50% of EV Charge spaces must be reserved for EV Charging at all times

4 charge points at each location having the capacity to charge a maximum 8 electric vehicles spaces. Four of the eight spaces will be for the use of electric vehicles only. The other 4 spaces can be used for electric vehicles or petrol / diesel vehicles.

As the number of electric vehicles increases then more spaces can be reserved for electric vehicles only.

- Car Park charges apply at all times when charging from 08:00 – 18:00
- Residents must be permitted to charge their vehicle without paying for parking charges from 18:00 – 08:00.

London Road does currently have a £1.00 evening charge in place from 18:00 – 23:59 (Southwell do not currently have evening charges).

The income loss from residents using the spaces in the evening will be very minimal. It is expected that income received from customers charging throughout the day will more than compensate for any small losses in the evening. Residents will also have the option of purchasing a season ticket providing them with long term parking and charging options.

We have now received confirmation that full funding as set out below has now been granted:

- ORCS Funding £51,000
- BP Chargemaster £16,976

This will now need to be accepted in order for the funds to be paid to the Council. Upon completion of the works, the Council will then pay BP Chargemaster.

Equalities Implications

There are no equality implications.

Financial Implications (FIN20-21/6656)

There will be an estimated £1,460 pa loss of income from the 4 EV Charge point spaces used by residents overnight based on full occupational capacity.

The Council will be acting as agent for the grant, which will be pass-ported to BP on completion of the scheme and therefore a budget will need to be added to the Capital Programme equivalent to the value of the grant funding from ORCS.

BP will own the charge points and consequently they will be responsible for any ongoing maintenance.

Decision

That a Capital Programme budget be set up for £51,000 funded by Grant from ORCS.

Reason for Decision

Urgent decision to enable this project to commence and be completed before 1 May 2021.

Members Consulted:

Councillor David Lloyd – Chairman and Leader of the Council
Councillor Paul Peacock – Opposition Spokesperson
Councillor Keith Girling – Deputy Leader and Chairman of Economic Development Committee
Councillor Neal Mitchell - Opposition Spokesperson



Signed:

Date: 03.03.21

Sanjiv Kohli
Deputy Chief Executive, Director - Resources and s151 Officer

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of the Local Government Act 1972.

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of the Local Government Act 1972.

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